

HONOLULU-PACIFIC FEDERAL EXECUTIVE BOARD



NOMINATION GUIDELINES 2010 EXCELLENCE IN FEDERAL GOVERNMENT AWARDS

HONOLULU-PACIFIC FEDERAL EXECUTIVE BOARD

300 Ala Moana Boulevard
Suite 1-120, Box 50268
Honolulu, Hawaii 96850
<http://www.honolulu-pacific.feb.gov>



POLICY COMMITTEE:

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14th Coast Guard District

VChair: Daryl Ishizaki
U.S. Postal Service

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Randy Sawyer
Pearl Harbor Naval Shipyard

FEB Staff

Gloria Uyehara
Executive Director

Josephine Barrientos
Executive Staff Assistant

15 January 2010

To: Federal Executive Board Members

Subj: 54rd Anniversary of Government Excellence Luncheon and Expo

Who: The Honolulu-Pacific Federal Executive Board Policy Committee proudly invites you to subject event

What: Each agency submission is recognized and honored at this prestigious event

➤ Please:

- review pages 15-17 and verify that we have the correct information
- forward names, e-mail and telephone #s of those interested in assisting with this event
- Forward any changes or information to: febawards@disa.mil

When: 29 Apr 2010

Where: Sheraton Waikiki Hotel (*more details to follow on tickets, cost, menu, parking*)

Why: The HPFEB uses this forum to assist federal agencies to:

- Celebrate the innovation and quality of work performed by federal agencies and employees by honoring and presenting awards in nine categories
- Learn about other agencies best practices
- Attract and retain talented workers through an agency expo
- Take advantage of free workshops
- Promote the excellent work of federal agencies through local media

The award categories are linked to the Honolulu-Pacific FEB's strategic plan for succession planning and leadership development

How: By 3 March 2010

Forward cover sheets and typed submissions for each category by Email, nomination text must not exceed 575 characters (include spaces) using 12 point, Times New Roman font).

- a) Email to: febawards@disa.mil
- b) Have e-mail subject line read '2010 Excellence Awards'
 - Identify the name of submitting agency/command."
 - Point of Contact for editing your agency's submissions (name/phone#/Email)
- c) E-mail questions to: febawards@disa.mil

Each FEB Member is allowed one (1) submission in each of the nine (9) award categories.

The HPFEB Policy Board Members recognize that you--the agency head is in the best position to judge excellence within your agency. **To honor your judgment/decision, we will recognize each agency's submission on stage.** The accomplishments, contributions, and best practices of your selectees will be highlighted in the program booklet. The program booklet is intended to identify the "who's who" of your agency and market your agency's value.

- Take the time to write succinctly about your agency's best people and practices.
- We will publish and distribute this HPFEB program/"brag booklet" also considered a best practice.

In the book, Untapped Potential—Turning Ordinary People into Extraordinary Performers, author Jack Lannon states, "Good words build great people." This is an ideal time to honor your great people with your good words and celebrate those who helped your agency move from "Good to Great."

- a. **Take the time** to celebrate your agency's accomplishments and share your "best practices."
- b. **Brand/market the excellence** of your agency's decisions and actions that shape and guide what your agency does and why your agency is the best in what you do:
 - 1) Build new partnerships with other agencies.
 - 2) Strengthen the image of federal agencies and their employees.
 - 3) Share practices that may be applied by other organizations; thus, making government work better and cost less.

The Excellence in Federal Government Awards Program is one of the HPFEB's most successful events of the year drawing an audience of over 1,200 winners, their families, friends, managers and peers annually to this luncheon.

We invite you to Champion the Effort and Accomplishments of your agency and share in one of the highlights of partnering federal agencies in the Honolulu-Pacific Area.



Gloria Uyehara
Executive Director
Honolulu-Pacific Federal Executive Board



Col. Kirk E. Bruno, USMC
54TH Annual Awards Ceremony
Co-Chair

Attachments

2010 Nomination Guidelines
GAO Decision
FEB Members List